

# U.S. Figure Skating Memorial Fund 2009-10 Application

## CRITERIA

In addition to the changes in the application itself, the Memorial Fund Task Force unanimously recommended that an income threshold of \$300,000 be implemented for the 2009-2010 season so as to ensure that Memorial Fund grants are directed to the most financially deserving athletes.

### Competitive Skaters Assistance Program (CSAP) Awards

CSAP Awards are intended to subsidize the training expenses incurred by competitive figure skaters in the singles, pairs and ice dancing disciplines. Awards are based on financial need and competitive history.

#### Criteria:

- Applicant must be a current member of U.S. Figure Skating
- Applicant must complete the 2009-10 Memorial Fund Application **online** and send supporting documents to U.S. Figure Skating. **The application and all supporting materials must be fully completed and postmarked by September 18, 2009 or the applicant will not be considered.**
- Applicant must have:
  - Competed in the 2008 sectional championships and placed sixth or higher in the senior, junior, or novice level **or**
  - Received a competition bye to the 2008 U.S. Championships **or**
  - Competed in the 2008 U.S. Junior Championships and placed sixth or higher in the intermediate or juvenile levels. Open events do not qualify.
  - Been a member of the Team A, B, C or Reserve Envelope during the 2008-09 season.

Note: All results will be drawn from protocols on file at U.S. Figure Skating Headquarters.
- Applicants must show intent to compete in the 2009-10 season by submitting an entry for the 2010 qualifying competitions (Fall 2009).

---

### Academic Scholarships

Academic Scholarships are intended to assist figure skaters who are pursuing a college degree. Awards are based on financial need, academic performance and continuing participation in competitive figure skating or current involvement in activities of U.S. Figure Skating.

#### Criteria:

- Applicant must be a current member of U.S. Figure Skating
- Applicant must complete the 2008-09 Memorial Fund Application **online** and send supporting documents to U.S. Figure Skating, **postmarked no later than September 18, 2009. Applications received after a postmarked date of September 18, 2009 will not be considered.**
- Specific Requirements:
  - Must be competing or have competed in the past at the novice level or higher at the sectional championships **or**
  - If a synchronized skater, must be competing or have competed in the past at the senior or collegiate level at the sectional synchronized skating championships
- If a *former skater*, must be currently participating in *volunteer* work (Attachment A) in skating (i.e. judging, trial judging, officiating, committee member, etc).

- Must be enrolled and pursuing a degree at one of the following:
  - Accredited four-year college/university
  - Accredited junior college or community college
  - Accredited graduate school
- Applicant must carry at least six credit hours per semester (undergraduate) or three credit hours (graduate student).
- Applicant must possess a cumulative grade point average (GPA) of 3.0 or higher on a 4.0 scale, or 3.75 or higher on a 5.0 scale.
- Applicants must submit official college or graduate school transcripts from the Registrars' office with official school seal.
- Award recipients must submit tuition receipts or proof of registration prior to award disbursement.

## GENERAL INFORMATION

### Instructions For Applicant

- Answer all questions; do not leave any spaces blank. If a question does not pertain to you, enter 'NA'.
- Mail supporting documents to:

U.S. Figure Skating  
 Memorial Fund Application  
 Attn: Zeffer Betts  
 20 First Street  
 Colorado Springs, CO 80906

**The envelope must be postmarked no later than September 18, 2009. Incomplete applications (a complete application includes financial documents and transcripts) or those postmarked after September 18, 2009 will not be considered.**

- Direct questions to:
  1. Leslie Gianelli, Chair of the Memorial Fund Committee, at 203-988-0390 or [ljgianelli@aol.com](mailto:ljgianelli@aol.com), or
  2. Kevin Burns, Sr. Director of Development, at 719-228-3479 or [kburns@usfigureskating.org](mailto:kburns@usfigureskating.org), or
  3. Zeffer Betts, Executive Administrative Assistant at 719-228-3412 or [zbetts@usfigureskating.org](mailto:zbetts@usfigureskating.org)

### Financial Documents That Must Be Submitted With Application

(Application not accompanied by required documents will not be considered for an award).

- Copy of the first page applicant's and/or parents'/guardians' 2008 tax return **or**
- If applicant and/or parents/guardians did not file a 2008 Income Tax Return, copies of W2(s), 1099(s) and other records of income must be submitted.

**All financial information submitted on or with the application will be kept strictly confidential. Full disclosure is expected from each applicant. Failure to disclose all required financial information will result in a loss or forfeiture of award. Random audits will be performed.**

### Award Notification

All applicants will be notified by mail if they have qualified for an award. Award recipients or parents/guardians (if applicant is a minor) will be required to sign an 'Award Acceptance Form' prior to CSAP and/or Academic Scholarship award disbursement.

---

### **Tax Reporting**

Memorial Fund Awards, with the exception of the academic scholarships, will be reported to the IRS and are subject to federal and state income tax. Since no taxes are withheld, athletes should be advised that they may have a tax liability at the time they file their tax returns, and that if they anticipate such a liability, they should consider setting aside some funds for this purpose. In addition, college athletes should be advised that receipt of scholarships may violate regulations of their college, and that they should inquire with appropriate college personnel if they have any questions.

---

### **Award Consideration**

Accurate and complete data in support of financial need must be shown in the application. Race, color, sex, religion and ethnic background are not considered in the selection of award recipients.

The selection of recipients is made by the Memorial Fund Committee; programs are administered through U.S. Figure Skating National Headquarters.

The continuation of Memorial Fund Awards is based entirely upon the amount of annual contribution received by the Memorial Fund. Awards are made at the discretion of the Memorial Fund Committee and there is no guaranteed funding to athletes.

## **INSTRUCTIONS FOR CSAP AND ASP APPLICATIONS**

### **PART I. GENERAL INFORMATION**

1. Select the award program for which the applicant is applying.
2. Applicant's full name.
3. Applicant's permanent address: This address will be used for notification of the committee's decision. (The applicant may use this space to provide his/her parents'/guardians' address).
4. Applicant's training address: Applicant's residence while training away from home. If permanent address and training address are the same, answer 'same' on the application.
5. Applicant's day and evening phone number: Provide phone numbers where applicant can be reached day and evening.
6. Applicant's email and fax number.
7. Applicant's U.S. Figure Skating membership number.
8. Applicant's date of birth.
9. Is applicant listed as a dependent on the 2008 tax return?

### **PART II. Section A 2008 REGULAR EARNED INCOME AND TUITION EXPENSES** **Applications not accompanied by record(s) of 2008 income earned will not be considered for an award.** (Financial documents will be kept strictly confidential and destroyed after awards have been disbursed)

If a question does not pertain to the applicant's or parents'/guardians' 2008 income earned, enter 'NA'

1. If applicant was required to file a 2008 income tax return, state the 2008 adjusted gross income as reported on the appropriate IRS form (IRS Form 1040, 1040A or 1040EZ). **THE FIRST PAGE OF THE 2008 IRS FORM MUST ACCOMPANY THE APPLICATION.**
2. If applicant was claimed as a dependent on parents'/guardians' 2008 Income Tax Return, state the 2008 adjusted gross income as reported on the appropriate IRS form (IRS Form 1040, 1040A or 1040EZ). **THE FIRST PAGE OF THE 2008 IRS FORM MUST ACCOMPANY THE APPLICATION.**
3. If the applicant and/or parent/guardian **did not file a 2008 Income Tax Return**, state the total 2008 income earned from W-2(s), 1099(s) or other records of earnings. **COPIES OF W-2(S), 1099(S) AND/OR OTHER RECORDS OF EARNINGS MUST ACCOMPANY THE APPLICATION.**
4. Applicant's and/or parents'/guardians' 2008 untaxed income: State untaxed income received in 2008 (i.e. child support, inheritance, disability, etc.)
5. Tuition: Include copies of receipts or statements that confirm tuition costs for applicant and/or family dependents, if applicant is claimed as a dependent on parents'/guardians' 2008 Tax Return.

## **PART II. Section B 2008 SKATING AND OTHER INCOME**

Please list applicant's 2008 income earned from the various sources listed. Income from grants/scholarships/awards from organizations and all other income must be included. Full disclosure is expected. Failure to disclose all income will result in a loss or forfeiture of award. Random audits will be performed.

## **PART III. ANNUAL SKATING AND OTHER EXPENSES**

Please list applicant's estimated 2009-11 total annual training expenses including equipment, coaching, ice time, music, competition travel, club dues, medical, etc.

**PART IV. Section A ACADEMIC INFORMATION** – This section should be completed only if the applicant is applying for an academic scholarship. Applicant must be enrolled for the next complete school year to receive the total grant. Award funds will be sent to each applicant's college or university.

If applicant is entering as a college freshman, submit official high school transcript of GPA, class standing or both. If applicant is currently in college or has previously attended college, submit official college or graduate school transcript. All transcripts must include the official seal of the school/university.

1. State the name and address of college, university, junior/community college where applicants will attend.
2. State the year in college/graduate school from July 1, 2009 through June 30, 2010. If applicant is entering college, university, junior/community college as a freshman, check the first year. If applicant has previously attended college (not including advanced placement courses), state on application the year in college that applies.
3. State the number of credit hours for which applicant will enroll for the fall semester and number of credit hours applicant intends to enroll for the spring semester. Applicant must be carrying at least six credit hours per semester (undergraduate) or three credit hours per semester (graduate).
4. State current GPA. Applicant must possess a cumulative grade point average (GPA) of 3.0 or higher on a 4.0 scale or 3.75 or higher on a 5.0 scale.
5. State on application which degree program the applicant is pursuing.  
Example: College degree program – BA/BS, Math  
**OR**  
Graduate degree program – MA, English

**PART IV. Section B COMPETITIVE HISTORY AND CURRENT INVOLVEMENT** – This section should be completed only if applicant is applying for an academic scholarship.

1. Applicant must state the most recent qualifying competition in which applicant competed (example: 2009 Pacific Coast Sectional Championships – Senior Dance – 2<sup>nd</sup> Place)
2. If applicant is not a \*current competitor, list current volunteer involvement in the following activities: judging, trial judging, officiating, committee member, etc. and estimate the number of volunteer hours per month (example: trial judging – 10 hours per month). This must be verified and signed by a club official (president, vice president, secretary or treasurer). **Do not list involvement in CSI program.**

\* Current Competitor – Competed in the 2009 qualifying competitions or entered to compete in the 2010 qualifying competition.

---

# ATTACHMENT A

## CURRENT VOLUNTEER INVOLVEMENT

To be completed only if applicant is applying for an Academic Scholarship

Please list current volunteer involvement in the following activities: judging, trial judging, officiating, committee member, etc. and number of volunteer hours per month (example: trial judging – 10 hours per month). **This information must be verified by a club officer and include the signature of the officer.** Do not list involvement in CSI program. Failure to complete this information by any non-competing applicant may result in disqualification.

_____	_____
Activity	Hours Per Month
_____	_____
Activity	Hours Per Month
_____	_____
Activity	Hours Per Month

I attest that the above information filled out by the athlete is accurate and true to the best of my knowledge.

\_\_\_\_\_  
Signature of Club Officer (President, Vice President, Secretary or Treasurer)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Memorial Fund Applicant

\_\_\_\_\_  
Date